Choir Liaison

# Before Choir Begins

* Confirm with CODS Committee when the show is, considering other CODS commitments/show
* Keep the committee informed of progress
* Create a timeline of events and monitor

# During the Choir Rehearsal Period

* Update the choir about choir matters at the rehearsals as appropriate

# In the Run Up to the Concert

* Liaise with publicity manager for programme information, supplying song details, names of any soloists and musicians
* Help selling of concert tickets

# In addition for the concerts

* Liaise with the social committee who will do the refreshments for us
* Help set up concert

# Following the Concert

* Ensure the changing rooms are left clean and tidy

# Other jobs

* Arrange social events for the choir